

## CCVN HOME OWNERS ASSOCIATION MINUTES JUNE 2008

### MEMBERS PRESENT:

FRANK HARE  
KAREN KRONAUGE  
JIM GOOD  
BARBARA DORSEY  
DENIKA DWYER

MARYLOU SMITH  
GORDON ROY  
RICK SPOOR  
JENNIFER LACE

- I. CALL TO ORDER
- II. PREVIOUS MINUTES WERE REVIEWED.
- III. OPEN SECRETARIAL POSITION DISCUSSED. MELISSA NO LONGER SECRETARY. COMPUTER IS AT PHIL HARRIS' HOUSE. FRANK WILL GET HOA COMPUTER THIS WEEK.

SECRETARIAL POSITION HAS EVOLVED OVER TIME, IT WAS PART-TIME, NOW FULL-TIME. KAREN SUGGESTED ADVERTISING TO SOLICIT THE NEIGHBORHOOD. BOTH DENIKA AND KAREN WILL COME UP WITH DETAILED JOB DESCRIPTION AND EXPECTATIONS OF THE BOARD. THEY WILL HAVE A TIMELINE WITHIN THE WEEK TO COMPILE INFORMATION VIA EMAIL. ADVERTISING WILL BE IN NEWSLETTER, AND IF NEED BE, THE NEWSPAPER.

GORDON'S DAUGHTER BRITTANY MAY BE INTERESTED WHILE SHE IS OUT OF SCHOOL. THIS COULD HELP IN THE INTERIUM.

JIM MENTIONED JEN MANCINI AT ONE TIME WAS INTERESTED IN THE SECRETARIAL POSITION. HE SAYS SHE COULD DO THE WORK IN 1/3 OF THE TIME. IF PAY WAS MORE AGREEABLE, MAYBE SHE WOULD BE INTERESTED.

- IV. NO ARCHITECTURAL REPORT. HOWEVER, THE WANDAH'S RESIDENCE, NEXT TO KATHY HARRIS', THERE ARE CONCRETE FORMS ON THE PROPERTY. HAS WORK BEEN SUBMITTED AND APPROVED?
- V. ENTRANCE FLOWER BEDS: THANK YOU BARBARA, FLOWERS LOOK GREAT!!
- VI. REIFFS: BOARD STILL NEEDS TO SEND A "THINKING OF YOU GIFT". BARBARA TO TAKE WINE/BASKET TO THE REIFF'S BY THE WEEKEND .

- VII. WEBSITE: FRANK SAYS CCR'S, BILAWS AND ARTICLES HAVE BEEN UPDATED. HE STILL NEEDS PRIOR MEETING MINUTES FOR JANUARY, FEBRUAR AND APRIL. THERE WAS NO MARCH BOARD MEETING. FRANK MAY BE ABLE TO ACCESS THE JANUARY AND FEBRUARY MINUTES ON THE HOA COMPUTER. APRIL MEETING MINUTES WERE TAKEN BY TIM.
- VIII. CAROL LAYNG CALLED GORDON ABOUT CABLE INSTALLATION, CABLE COMPANY TOLD HER THEY NEED APPROVAL FROM HOA PRIOR TO INSTALLATION. GORDON CALLED TO OK THE INSTALLATION.
- IX. TREASURER'S REPORT BY KAREN. SHE WILL BE SENDING 5% DELINQUENT NOTICES OUT. THERE WAS \$200 MORE DOLLARS RECEIVED AND THERE WERE ADMINISTRATIVE, SOFTWARE AND LANDSCAPE EXPENSES.
- X. LOCATION OF THE NEIGHBORHOOD WATCH SIGN AT TUFTS AND YOSEMITE: JEN STILL NEEDS TO CONTACT CITY OF GREENWOOD VILLAGE.
- XI. ENTRANCE SIGNS: IT WAS MOTIONED AND ALL IN FAVOR THAT POWERWASHING, STAINING, PAINTING AND SEALER WILL BE DONE TO BOTH SIGNS BY THE NEXT TWO WEEKENDS. GORDON AND FRANK WILL DO THE MESSY JOB.
- A SECOND RIDER ADD-ON FOR NOTICES STILL NEEDS TO BE RESEARCHED. PER GORDON THE NEW SIGNS WILL BE ONE WEEK LEAD TIME IN DESIGN AND THREE WEEKS TO EXECUTE.
- XII. LANDSCAPE CONTEST HAS BEEN SHELVED FOR NEXT YEAR. IT IS TO LATE FOR PLANTING. WE WILL GIVE OUR FELLOW NEIGHBORS A HEADS UP IN THE NEWSLETTER CALENDAR FOR THE SPRING.
- XIII. ABSENTEE OF KURT VON KRAUT. LETTER WAS NOT SENT OUT. GORDON WILL CALL HIM ABOUT HIS ATTENDANCE AS WELL AS THE HEADS UP ON HIS FENCE/GATE BEING BROKEN.
- XIV. MANAGEMENT COMPANY: JIM COMMENTED THAT IF WE FIND A SECRETARY WITH EXPERIENCE, MANAGEMENT COMPANY COST COULD BE MINIMAL.

NOTE: PHONE MESSAGE HAS CUT DOWN FROM REAL ESTATE BROKERS INQUIRIES.

**AGENDA NOTE:**

KAREN NEEDS TO CALL SANCHEZ REGARDING LETTER TO THE PFIFFERS.

NEW BUSINESS

- XV. ANNUAL NEIGHBORHOOD GARAGE SALE? RICK INQUIRED IF THE NEIGHBORHOOD WOULD BE HAVING ONE THIS YEAR. IT WAS DISCUSSED THAT IN PREVIOUS BOARD MEETINGS THAT PRIOR YEAR GARAGE SALES WERE NOT SUCCESSFUL. IT WAS FURTHER DETERMINED MAYBE THE TIME OF YEAR SHOULD BE MOVED TO LATE SUMMER AFTER THE KIDS ARE BACK IN SCHOOL AND FAMILIES HAVE RETURNED FROM VACATION. WE WILL ADVERTISE IN BOTH CRAIG'S LIST AND THE LOCAL NEWSPAPER FOR THE NEIGHBORHOOD GARAGE SALE, POSSIBLE SEPTEMBER DATE.
- XVI. NEWSLETTER: KAREN HAS OFFERED, UNTIL A SECRETARY IS ON STAFF, TO DO THE NEWSLETTER. WE WILL ADD A CALENDAR OF EVENTS FOR BOTH THE NEIGHBORHOOD AND THE CITY. WE WILL ALSO INFORM OUR NEIGHBORS OF THE WEBSITE UPDATE AND CONTACT DAYPHNE ON A NEIGHBORHOOD WATCH ARTICLE.
- XVII. JULY 4<sup>TH</sup> PICNIC/PARADE WILL BE AT DAVE NICHOLS HOME.
- XVIII. MEETING ADJORNED-CALL TO CLOSE.